

## CCC Guideline review outcomes

CCC Guideline section	Aspects of the Guideline that caused indecision among the committee members
1) Introduction	N/A
2) Committee purpose	N/A
3) Members	N/A
3.1 - Membership of the committee	<ul style="list-style-type: none"> <li>- Process for selecting an independent chairperson</li> <li>- Having a maximum of 7 people in the committee</li> <li>- The need for alternate representatives</li> </ul>
3.2 - Appointing members	<ul style="list-style-type: none"> <li>- Appointing a chairperson (on the basis there was uncertainty about the primary chairperson decision i.e. the process for selecting an independent chairperson)</li> </ul>
3.3 - Replacing members	<ul style="list-style-type: none"> <li>- Replacing the Chairperson (on the basis there was uncertainty about the primary chairperson decision i.e. the process for selecting an independent chairperson)</li> </ul>
4) Committee operations	N/A
4.1 - Terms of reference	<ul style="list-style-type: none"> <li>- In addition to the annual report, there was a suggestion to consider a committee achievements report</li> </ul>
4.2 - Role of the chairperson	<ul style="list-style-type: none"> <li>- The responsibility of the chairperson to independently nominate meeting times</li> </ul>
4.3 - Frequency timing and location of meetings	N/A
4.4 - Agenda and meeting minutes	N/A
4.5 - Site visits	N/A
4.6 - Joint committee meetings	N/A
4.7 - Attendance by non-committee members	<ul style="list-style-type: none"> <li>- The role of the chairperson and his/her ability to control what input non-committee members have at a meeting.</li> </ul>
4.8 - External Communications	<ul style="list-style-type: none"> <li>- Uncertainty about committee members making comments to the media</li> </ul>
4.9 - Committee training	<ul style="list-style-type: none"> <li>- Training should be outside the remit of the committee members</li> <li>- An induction process should be established for new members</li> <li>- Training should be offered to new members rather than being mandatory</li> </ul>
4.10 - Committee funding and remuneration	<ul style="list-style-type: none"> <li>- There should be no funding as referenced in the Guideline</li> </ul>
4.11 - Declaration of interests	N/A
4.12 - Conflicts of interest	<ul style="list-style-type: none"> <li>- Chairperson having the ability to remove a member from the discussion based on a conflict of interest</li> </ul>
4.13 - Conduct of committee members	<ul style="list-style-type: none"> <li>- Process for code of conduct breach notifications</li> <li>- Role of NSW DPHI in breach incidents</li> <li>- Process for removing committee members</li> </ul>
4.14 - Dispute resolution	<ul style="list-style-type: none"> <li>- Overall process</li> </ul>
4.15 - Annual report	N/A
4.16 - Review of effectiveness	N/A
4.17 - Closure of a committee	<ul style="list-style-type: none"> <li>- NSW DPHI making decisions about the performance and/or closure of the committee project's environmental performance", The language needs to be modified to say that that the committee will consult the</li> </ul>
5) Responsibilities of the proponent	CLC on 'significant' matters of environmental performance.
6) Publication of information	N/A